

bower bailey

SOLICITORS

Post: **Property – Commercial**

Salary: Competitive & commensurate with experience

Location: Oxford – Office based

We have an exciting opportunity for a fee earner to join our very busy property team in our Oxford office. This is an ideal opportunity for someone looking to drive their career at a firm where you will work alongside like-minded ambitious, friendly, and supportive professionals enabling you to succeed.

The Role:

- A fee earning role dealing with a mixed caseload of residential and commercial property but with the emphasis on the latter, to include:
 - Acquisitions, disposals & refinancing
 - Leases and renewals
 - Conditional contracts, option, promotion agreements & development agreements
 - Deeds of easement
 - Commercial leases, negotiation, sub-letting and surrendering
 - Landlord and tenant services
- Growing and developing a network of clients and referrers, and
- Assisting the partners to evolve the business development strategy and to grow the property team practice.

The Candidate:

- Qualified solicitor or professional equivalent (c.3+PQE)
- A solid grounding in commercial property
- Good billing and financial hygiene
- Experience of building and maintaining professional and client relationships
- Up to date understanding and commitment to risk management and compliance
- Competent with IT applications such as Word, Excel, and Outlook

Key attributes:

- Possess excellent organisational skills and a keen eye for detail
- Have a commercial and creative mindset
- Display a proven ability of working to deadlines
- Ability to identify problems, recommend solutions and work on own initiative
- Takes responsibility for personal and professional development and ensures compliance with any compulsory professional education requirements
- A strong team player who supports colleagues and the work of the team
- Have excellent verbal and written communication skills and display the ability to form a good working rapport with clients and third parties.

Application: Please apply with covering letter and CV to: **Stephanie Merritt, HR Director.** Email: smerritt@bowerbailey.co.uk